

BEACONS OF LIGHT

Pastoral Planning Pathway Evangelization Inventory Tool

This inventory tool is designed to help parish leaders assess one or more aspects of parish life before pastoral planning takes place within the Family of Parishes. Once the inventory tool is completed, it can be shared with leaders in the other parishes within the Family during Phase 1 to increase familiarity among all parishes.

Introduction

The principle of Evangelization within the Beacons of Light pastoral planning process envisions each Family of Parishes becoming a center of missionary outreach. Families of Parishes will be asked to find new ways to foster missionary discipleship. This inventory of parish evangelization ministries will be a critical resource when the pastoral planning for Evangelization begins.

The purpose of this Inventory is to provide a lay of the land regarding a parish's evangelization efforts that can be used as a starting point for discerning an evangelization plan for the Family of Parishes.

Instructions

This inventory is best completed by the directors and coordinators of evangelization ministries within the parish. In most cases this will be a parish staff member but could be a pastor, parochial vicar, deacon or volunteer. In order to have a comprehensive inventory of every evangelization ministry at your parish, the appropriate individuals will need to be identified to coordinate the inventory.

Below are categories or areas of evangelization ministry that could be included in your Inventory and allows you to identify the specific person to coordinate the Inventory for that particular Evangelization Ministry. If your parish does not have a particular evangelization ministry just put "n/a" in the Inventory Coordinator field. This is not meant to be a comprehensive list of every evangelization ministry that a parish may have. Please edit these tables to fit your unique parish ministries and add rows as needed for evangelization ministries that are not listed.

Children's Evangelization (K-6)	Inventory Coordinator
Parish Religious Education Program	
Children's Liturgy of the Word	
Children's RCIA	
Vacation Bible School (or Totus Tuus)	
Other	

Youth Evangelization (7-12)	Inventory Coordinator
Junior High Religious Education Program	
Junior High Youth Ministry	
High School Religious Education Program	
High School Youth Ministry	
Chastity Education	
Scouting Programs	
Athletics Program	
Other	

Sacramental Preparation	Inventory Coordinator
Baptismal Preparation for Parents	
Marriage Preparation Programs and Events	
First Reconciliation / First Communion	
Other	

Adult Evangelization	Inventory Coordinator
Bible Study Programs	
Young Adult Ministry, Programs, Events	
Single Adult Programs, Events	
Men's Ministry	
Women's Ministry	
RCIA for Adults	
Parish Retreat Events	
Parish Mission Events	
Small Group Ministry	
Speaker Series	
Evangelization Training Programs	
Parish Renewal Programs or Events	
Parish Outreach Programs or Events	
Marriage Enrichment Ministries, Programs, or	
Events	
Natural Family Planning	
Bereavement Support / Healing Groups	
Other	

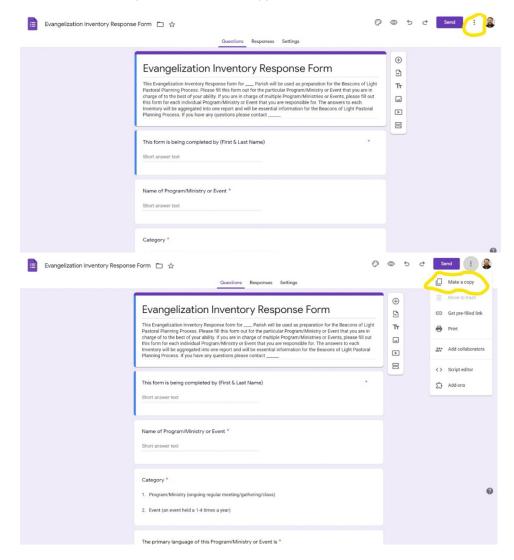
Online Resource

After you have identified the appropriate Inventory Coordinator for all the evangelization ministries in your parish decide how you will gather the Inventory information in one of these ways:

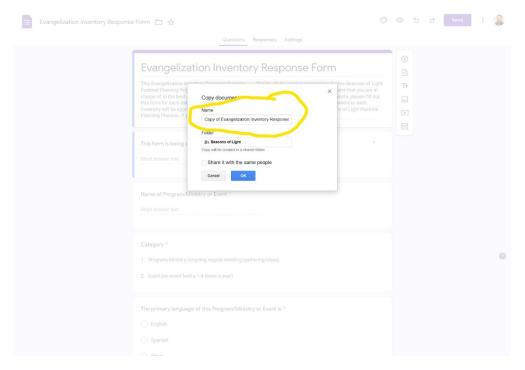
- 1. Send a Google Survey link to the Inventory Coordinator to fill out. (See Addendum #1 for directions) *This form will aggregate your answers into one Excel document.*
- 2. Provide a hardcopy Word document for the Inventory Coordinator to complete and return to you. (See addendum #2)

Addendum #1: Google Form Directions

- Navigate to this on-line DRAFT Evangelization Inventory
 https://docs.google.com/forms/d/100uUSGF_wzC4-DtQ3dPcVeAOzRWAIM6x3GYDsdTgR6s/edit?usp=sharing
- 2. While on the survey, select "Make a Copy"

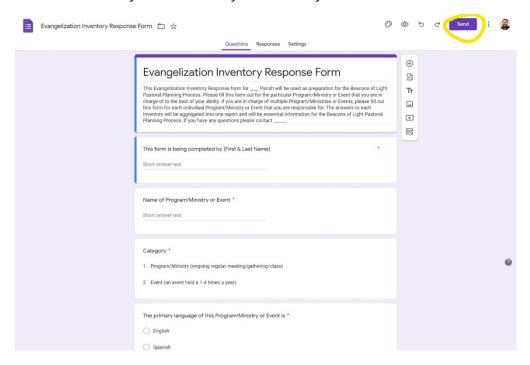


3. Create a unique name for your survey.

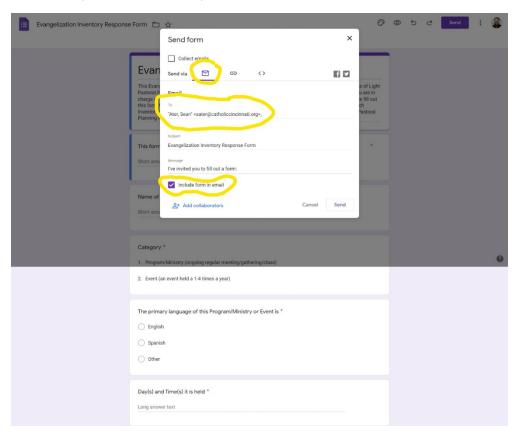


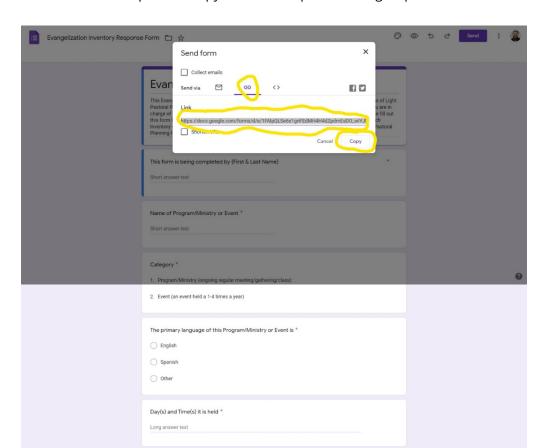
4. Save to your computer

6. Use this new Survey link to send to your Inventory Coordinators.



Option 1: Send to a specific e-mail address





Option 2: Copy the link and paste it in a group e-mail.

Addendum #2: Evangelization Inventory Hard Copy

1.	Category (Ministry/Program or Event)	
2.	Name	
3.	Day(s) Ministry/Program/Event is held	
4.	Time(s) Ministry/Program/Event is held	
5.	Bilingual (Y/N)	
6.	Leader(s)	
7.	Required or Mandatory	
8.	Cost	
9.	Location (Home/Off-campus, Large Parish space, Classroom(s), Small Parish Meeting Room(s)	
10.	Curriculum used	
11.	Target Audience (Children, Youth, Young Adult, Single, Married, Parents, Family, Dating/Engaged, Seniors)	
12.	If you are familiar with the Process of Evangelization; what is the intended place(s) in the process of evangelization that this Ministry/Program/Event serves. (Pre-Evangelization, Missionary Proclamation, Initiatory Catechesis, Perfective Catechesis, Missionary Initiation)	